

## Monthly Administration Schedule of The Fort Worth Magicians Club Inc.

- OCT    Installation Banquet  
          Presentation of the Al Levilus Award  
          Certificates to Outgoing Club Officers  
          Libraryfest  
          Annual Business and Planning Meeting of the Executive Committee  
          Dues Payment Form Appears in the Flashpaper  
          Dues Invoices are Mailed
- NOV    Dues Payment Form Appears in the Flashpaper  
          Dues Invoices are Mailed to Members who have yet to pay their Dues
- DEC    Dues Payment Form Appears in the Flashpaper  
          Dues Invoices are Mailed for the Second Time  
          Christmas Party
- JAN    Sergeant at Arms removes the Name Badges of Dues Delinquent Members from Board  
          Premier Meeting to Motivate Members to Pay their Dues  
          Club Rosters are distributed at the Monthly Club Meeting
- FEB    Lone Star Magic Auction
- MAR
- APR    Trustees Report to the IRS
- MAY
- JUN    Nominating Committee appointed by President
- JLY    IBM and SAM National Conventions  
          Nominating Committee appointed by President
- AUG    Nominating Committee Reports Recommendations for New Club Officers
- SEP    Texas Association of Magicians Convention  
          Election of Officers for New Club Year  
          Determination if the Al Levilus Award should be presented  
          Dues Payment Form Appears in the Flashpaper